

# St. Lucie Gardens Homeowners Association, Inc.

c/o Coastal Property Management  
10 SE Central Parkway, Suite 400, Stuart, FL 34994  
Office: (772) 600-8900 Fax: (772) 266-9801  
www.cpmfl.com

## OWNER INFORMATION UPDATE

Please complete this form to assure that we have the most current information on file regarding your home.

Name of owner: \_\_\_\_\_ Second owner name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Primary E-Mail: \_\_\_\_\_ E-Mail 2: \_\_\_\_\_

Mailing/Alternate Address: include city, state, zip \_\_\_\_\_

### *Where you want your correspondence to go.*

Away Phone# \_\_\_\_\_

Residency Status:  Full-Time  Seasonal  Yes, this is Rental property

Do you currently have a tenant?  No  Yes

If yes, Tenants Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_ Tenant email: \_\_\_\_\_

*In order to decrease the postage and mailing costs that the Association incurs we have a consent to receive informal electronic communication below. Note: Florida Statutes provides that for owners who consent to email communication their email addresses and phone numbers may be accessible to other owners.*

## CONSENT

**You must provide consent even if your e-mail address is currently on file.**

By initialing this box, I **authorize** St. Lucie Gardens Homeowners Association and Coastal Property Management to communicate informally with me via electronic transmission.

By initialing this box, I **authorize** St. Lucie Gardens Homeowners Association and Coastal Property Management to place the information in the community telephone/address directory (if published) which will be made available to residents of St. Lucie Gardens Homeowners Association Only.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Thank you for your time in completing this form and please return to Coastal Property Management at the address above or fax to (772) 266-9801.**

**You must notify Coastal Property Management if any information on this form changes.**